Eighth International Conference on The Image
31 October – 1 November

Venice International University
Venice, Italy

Delegate Pack
Dear Delegate,

Thank you for participating in the Eighth International Conference on The Image. We are pleased you will be joining us in Venice, Italy at Venice International University and hope you are looking forward to coming together with colleagues and members of The Image Research Network.

In preparation for the conference, we have put together some information that we hope will prove useful to you as you begin to prepare for the conference and your arrival in Venice. In this document, you will find a variety of information on subjects: transportation, hotel and travel, activities and extras, conference registration, equipment, and session types.

This packet is a starting point for your preparations. We realize you may have some additional questions after reviewing the material here. For any questions that remain, please contact the conference secretariat at support@ontheimage.com

We hope your planning goes well, and we look forward to seeing you in Venice!

Best wishes,

Sara Hoke
Conference Producer
Eighth International Conference on The Image
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Arrival in Venice

Arrival by Air: Venice Marco Polo Airport

Passengers arrive on the ground floor and will need to go through customs/immigration before exiting the airport.
How to Get to the Main Island from Venice Airport

**Water buses** running between Venice Airport and the Venice Islands are operated by the Alilaguna company. The Alilaguna boats are a short walk (about 10 minutes) from the arrivals area of the airport – simply follow the signs. Tickets cost €15 and can be purchased in the arrivals area of the airport, on the boat, or online (€13) at [http://www.alilaguna.it/](http://www.alilaguna.it/). The Linea Blu (blue line) and Linea Rossa (red line) will take you from the airport to San Marco in about 1 hour and 15 minutes. The service runs from 06:00 (6:00 AM) to midnight.

**Private water taxis** are also available and can take you directly to San Servolo, but are a much more expensive option. Request a taxi from the taxi desk in the arrivals area of the airport. The boats are located on the same pier where the Alilaguna water buses depart. It is important to settle on a price before getting into the boat, as these water taxis do not typically have a meter. If you do not want to negotiate upon arrival, you can purchase a ticket from the airport to the city center online ([http://www.venicelink.com](http://www.venicelink.com)).

**ACTV Buses** are run by the city’s public transportation company and are standard city buses with some space on board for luggage. ACTV bus line #5 runs between the airport and Piazzale Roma every half hour. The journey is about 25 minutes and a one-way ticket costs €8. Tickets can be purchased at the self-service machines in the airport and at Piazzale Roma.

**ATVO Buses** are run by a private company and are similar to coach buses. These buses run between the airport and Piazzale Roma. The first bus leaves the airport bound for Venice at 07:50 (7:50 AM), and the last bus of the day departs at 23:50 (11:50 PM). The first bus leaves Piazzale Roma at 05:00 (5:00 AM) and the last bus leaves at 20:50 (8:50 PM). The journey is about 20-30 minutes. Tickets cost €8 one-way, €15 roundtrip, and can be purchased in the baggage area of the arrivals hall at the automatic machines, at the ATVO ticket office in the arrivals hall, or at the ATVO machines just outside the airport where the buses depart.

**Arrival by Train: Santa Lucia Railway Station**

The Venice Santa Lucia Train Station is conveniently located with direct access to the Grand Canal. The platforms are located on the main floor, along with restrooms, tourist information, and some shops/restaurants.

**How to Get to the Island of San Servolo from the Main Island**

The conference is located on the Island of San Servolo, which is about a 10-minute boat ride from the main island. The n°20 vaporetto (public boat transportation) connects the island with the city center. It departs from San Zaccaria, the waterfront adjacent to Piazza San Marco. The n°20 landing dock is “San Zaccaria – Monumento.”

A one-way ticket from San Zaccaria to San Servolo costs €5. A one-way ticket that is valid for 75-minutes on the entire vaporetto network costs €7.50. Tickets valid for one or more days are also available:

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**From Santa Lucia Train Station or Piazzale Roma:** Take either Line n°4.1 or n°5.1 and get off at the San Zaccaria boat stop. Change to Line n°20
Public boat line Line n°20 timetable:

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<th>San Zaccaria → San Servolo</th>
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Venue and Conference Information

Conference Venue
Venice International University

Address:
Isola di San Servolo, 30133
Venezia, Italy
TEL: +39 041 271 9511
Google map

Registration Desk Hours and Location
The conference will take place from 31 October – 1 November. The conference registration desk will be located in 1D (see venue map on page 9 and 10). Registration will begin at 8:00 AM on the first day of the conference, 31 October, and at 8:15 AM on the second day, 1 November. The registration desk will be open throughout the hours of the conference.

Any questions that arise at the conference should be directed to the staff at the conference registration desk. This includes questions regarding presentation equipment, your particular presentation, signing up for tours, and questions about submitting your article to the journal.

Session Types
For a complete description of session types please visit our website.

• Plenary Sessions: Plenary speakers, chosen from among the world’s leading thinkers, offer formal presentations on topics of broad interest to the community and conference delegation. One or more speakers are scheduled into a plenary session, most often the first session of the day. As a general rule, there are no questions or discussion during these sessions. Instead, plenary speakers answer questions and participate in informal, extended discussions during their Garden Conversation.

• Garden Conversation: Garden Conversations are informal, unstructured sessions that allow delegates a chance to meet plenary speakers and talk with them at length about the issues arising from their presentation. When the venue and weather allow, we try to arrange for a circle of chairs to be placed outdoors.

• Talking Circles: Held on the first day of the conference, Talking Circles offer an early opportunity to meet other delegates with similar interests and concerns. Delegates self-select into groups based on broad thematic areas and then engage in extended discussion about the issues and concerns they feel are of utmost importance to that segment of the community. Questions like “Who are we?”, “What is our common ground?”, “What are the current challenges facing society in this area?”, “What challenges do we face in constructing knowledge and effecting meaningful change in this area?” may guide the conversation. When possible, a second Talking Circle is held on the final day of the conference, for the original group to reconvene and discuss changes in their perspectives and understandings as a result of the conference experience. Reports from the Talking Circles provide a framework for the delegates’ final discussions during the Closing Session.

• Themed Paper Presentation: Paper presentations are grouped by general themes or topics into sessions comprised of three or four presentations followed by group discussion. Each presenter in the session makes a formal twenty-minute presentation of their work; Q&A and group discussion follow after all have presented. Session Chairs introduce the speakers, keep time on the presentations, and facilitate the discussion. Each presenter’s formal, written paper will be available to participants if accepted to the journal.

• Colloquium: Colloquium sessions are organized by a group of colleagues who wish to present various dimensions of a project or perspectives on an issue. Four or five short formal presentations are followed by commentary and/or group discussion. A single article or multiple articles may be submitted to the journal based on the content of a colloquium session.

• Focused Discussion: For work that is best discussed or debated, rather than reported on through a formal presentation, these sessions provide a forum for an extended “roundtable” conversation between an author and a small group of interested colleagues. Several such discussions occur simultaneously in a specified area, with each author’s table designated by a number corresponding to the title and topic listed in the program schedule. Summaries of the author’s key ideas, or points of
discussion, are used to stimulate and guide the discourse. A single article, based on the scholarly work and informed by the focused discussion as appropriate, may be submitted to the journal.

- Workshop/Interactive Session: Workshop sessions involve extensive interaction between presenters and participants around an idea or hands-on experience of a practice. These sessions may also take the form of a crafted panel, staged conversation, dialogue or debate – all involving substantial interaction with the audience. A single article (jointly authored, if appropriate) may be submitted to the journal based on a workshop session.

- Poster Sessions: Poster sessions present preliminary results of works in progress or projects that lend themselves to visual displays and representations. These sessions allow for engagement in informal discussions about the work with interested delegates throughout.

- Virtual Lightning Talk: Lightning talks are 5-minute "flash" video presentations. Authors present summaries or overviews of their work, describing the essential features (related to purpose, procedures, outcomes, or product). Like Paper Presentations, Lightning Talks are grouped according to topic or perspective into themed sessions. Authors are welcome to submit traditional "lecture style" videos or videos that use visual supports like PowerPoint. Final videos must be submitted at least one month prior to the conference start date. After the conference, videos are then presented on the community YouTube channel. Full papers can based in the virtual poster can also be submitted for consideration in the journal.

- Virtual Poster: This format is ideal for presenting preliminary results of work in progress or for projects that lend themselves to visual displays and representations. Each poster should include a brief abstract of the purpose and procedures of the work. After acceptance, presenters are provided with a template, and Virtual Posters are submitted as a PDF or in PowerPoint. Final posters must be submitted at least one month prior to the conference start date. Full papers can based in the virtual poster can also be submitted for consideration in the journal.

### Presentation Equipment

All session rooms in Venice International University will be fully equipped with screens, data projectors, and computers. **Delegates are asked to bring a USB memory stick with their pre-loaded presentation.** As a backup, we also suggest you email yourself a copy of the final presentation.

A complete list of presentation guidelines, suggestions for presentation, and equipment information can be found here: [http://cgnetworks.org/support/conference-presentation-guidelines](http://cgnetworks.org/support/conference-presentation-guidelines)

### Program

The conference schedule of sessions can be found at [http://ontheimage.com/2017-conference/program#block-2](http://ontheimage.com/2017-conference/program#block-2). In addition to this, you will receive a program booklet at the conference with the final schedule for the plenary and parallel sessions.

**Late additions and cancellations will be posted near the registration desk and updated daily.**

### Internet Access

WiFi will be provided onsite, throughout Venice International University, to all conference delegates. Please see the conference registration desk for login information.
Venue Maps

Ground Floor
A map of the ground floor at Venice International University can be found below. On this floor you will find Room 6 (2H).
First Floor
A map of the first floor at Venice International University can be found below. On this floor you will find the conference registration desk (1D), the plenary room (1E), and Session Rooms 1–5.
Activities and Extras

Pre-Conference Tour: Walking Tour of Venice

Monday, 30 October, 14:00-17:00 (2-5 PM)

Join other conference delegates and plenary speakers the day before the conference begins for a 3-hour walking tour of Venice. Learn about the visual evolution of Venice from a local expert while exploring the authentic side of the city. In addition, view the city's most notable attractions, like Doge's Palace and Bridge of Sighs. The tour will pause midway at a typical Venetian Osteria where you will have the option of purchasing a drink and something quick to eat.

Participants are to meet at the San Zaccaria vaporetto stop, which is located on the main island near San Marco.

For more information on this tour, or to complete your booking, please visit: http://ontheimage.com/2017-conference/special-events

Pop-Up Exhibition and Welcome Reception

Tuesday, 31 October, Directly following the last session of the day

Common Ground Research Networks and the International Conference on The Image will host a welcome reception and pop-up exhibition featuring works that address the exhibition focus: Imagining Ourselves. The reception will be held directly following the last parallel session of the first day, 31 October. Join other conference delegates and plenary speakers for drinks, light hor d'oeuvres, and a chance to converse.

There is no need to pre-register for this event.

Conference Dinner: Restaurant Wildner

Wednesday, 1 November, 20:00 (8 PM)

Join other conference delegates and the plenary speakers for a conference dinner at Restaurant Wildner.

Restaurant Wildner was established in 1960 by the Fullin Family and it is visited by locals and tourists alike. Its comfortable and unhurried atmosphere is enhanced by the spectacular panoramic view of St Mark's Basin.

Each day Luca Fullin selects the very best seasonal ingredients from Rialto market and from the network of suppliers we have spent a lifetime gathering. The ingredients are then prepared and cooked with care and simplicity, in order to make them shine through a menu of traditional Venetian dishes.

For more information on this tour, or to complete your booking, please visit: http://ontheimage.com/2017-conference/special-events
Conference Accommodation

Centro Soggiorno San Servolo

Overlooking the lagoon on one side and the large garden on the other, Centro San Servolo offers delegates the convenience of staying on the same island as the conference venue. The front desk is open 24-hours and an unguarded luggage deposit is available. All rooms have air conditioning, a telephone and television, private bathroom, and free WiFi. A buffet breakfast is served from 7:30 to 10:00 AM at the San Servolo Restaurant (€7.00 per person, not included). Additionally, the San Servolo Café is open every day from 8:00 AM to 6:00 PM.

Check in: After 1:00 PM
Check out: By 11:00 AM

For more information, please visit:
http://sanservolo.servizimetropolitani.ve.it/en/residential-center/

Address:
Isola di San Servolo
30124 Venezia, Italy

Phone:
+ 041 276 5001
General Travel Tips & Information

Get to know the city you are going to visit before you leave home.

Many resources are available to help navigate the different sights and cultures abroad, and help you to more easily find your way around. Remember, the conference organizers are visitors to this beautiful city, too, and although we do our best to assist our conference delegates, we may not be best qualified to offer directional or tourism information. For this, we encourage delegates to engage the many helpful resources of a hotel’s concierge desk or reference trusted travel sites and guidebooks, such as www.Frommers.com, www.Fodors.com, or www.TripAdvisor.com.

Know where you’re going and how to get there.

Differences in languages can sometimes make getting around a foreign city challenging, even for the savvy traveler. It’s helpful to have the addresses for both your hotel and the conference venue handy. Showing a taxi driver or ticket operator a written address is a helpful way to get you to your destination within the city when you arrive. If during your trip you will be on a schedule and need to get to places by a certain time (ie. conference check-in, presentation times, tours, dinner reservations, etc.), it’s recommended that you explore and “test drive” the route you’ll be taking ahead of time so that you’re aware of the time it will take to get there. Taking this step also helps you know exactly where you’ll be heading without the worry of getting lost. Maps, along with utilization of your hotel’s concierge desk, and a little research of the local transportation systems ahead of time will also make your trip more enjoyable and run more smoothly.

Familiarize yourself with the transportation options available in your destination city.

Knowing the best way to get around any city is key. For instance, in many larger cities, public transportation is the preferred and often times the most economical and quickest means of transportation. These robust public transportation systems means there are often metros, subways, busses, trollies and trains available to get you from one point to another seamlessly throughout a city, many times more economically and quicker than taxi or car hires.

Use only certified and registered public transportation when abroad.

If using taxis, avoid using taxis that are unmarked and have no identifying company emblems. It’s always a good idea to call and order a taxi from a central dispatch office to ensure safe, professional service and pricing. If you need to hail a taxi on the street, be sure to look for a familiar taxi emblem from one of the major taxi companies in town and negotiate the fare before getting into the taxi to ensure a fair and agreed upon price.

Make hotel reservations before you arrive at your destination.

To ensure the availability of accommodations, make sure to confirm a reservation at the conference hotel or hotel of your choosing before leaving home. Often times, and also depending on the time of year and what events are going on in your destination city, hotels fill up well ahead of the conference date, and accommodations can be very difficult to secure upon arrival. Reserving accommodations well ahead of your arrival (2-4 months prior to trip is recommended) can avoid much stress and often times can result in more economical rates versus last-minute accommodations.

Exchange money before you leave home.

Whether you plan on exchanging the majority of your currency when you arrive at your destination or anticipate paying mostly with credit cards, it’s always a good idea to exchange a small amount of money before you leave home to have on-hand in case you can’t find an exchange desk/shop right away upon arrival. Be sure to carry at least enough for transportation to your hotel and a meal or two. When exchanging money abroad, be aware of service charges noted in small print and shop around for the best exchange rates.
**Be aware of the currency differences and familiarize yourself with the local currency.**

Having a working knowledge of the various denominations ahead of time will help you avoid common tourist pitfalls such as short-changing and over-charging.

**Place a travel advisory on your credit and debit card accounts.**

Because of all the security measures banks and credit card companies have in place today, many companies will freeze a credit or debit card account if they see unfamiliar or foreign charges come through. To avoid this inconvenience, call your bank or credit card company before you leave home and ask to place a “travel advisory” on the card(s). Provide your institution with the dates of travel and countries you will be visiting to avoid having your card service interrupted while abroad.

**Travel with a back-up credit card or travelers cheques for emergencies.**

When traveling abroad, it’s always smart to have more than one form of payment available in case your main form of payment is accidentally lost or not immediately available to you.

**Bring country/region appropriate power adapters and voltage converters.**

Standard electrical outlets and voltage amounts vary from country to country. Prior to leaving home, confirm the correct adapter type and voltage for the region and country you’ll be visiting so that you’ll be able to easily connect and use laptops, e-readers, cell phone chargers, electric shavers and hair dryers during your trip. Foreign adapters and converters can be purchased at most electronic stores and airport newsstands. Note that more powerful appliances, such as hair dryers, also require voltage converters to function properly overseas. Be sure to research and confirm what each of your devices will need in order to function safely and properly.

**Consider purchasing travel insurance.**

The savvy traveler is always prepared for the unforeseen and occasional emergency situation. Travel insurance is a smart way to make sure you’re covered in case a medical emergency arises. Contact your insurance provider to see if they have travel policies that cover you overseas. Some credit card companies also offer travel insurance that cover travelers in case they experience medical or dental emergencies while abroad.

**Bring any personal items and medications you will need during your time abroad.**

Although pharmacies and grocery stores are easily found in many major cities, be sure to bring personal items and necessary medications with you, especially if you require a specific brand or prescription that can’t easily be found or filled abroad.

**Familiarize yourself with your cell phone carrier’s roaming and international rates/charges prior to leaving home.**

Often times, using personal cell phones abroad can be very costly depending on your carrier’s roaming and international rates. Some companies have temporary international plans that can be purchased during your time abroad. Contact your cell phone carrier prior to your trip to inquire about the options available to you.